

ASSIGNMENT	Full Annual Assessment of 45 County Governments Concerning the Minimum Conditions and Performance Standards
PROJECT	Kenya Urban Support Programme (KUSP)
COUNTY	

## OPENING DAY 1 MEETING AGENDA

1. Introductions and registration
2. Governors welcome remarks
3. ACAL introductions
4. Overview of the KUSP programme (Background, objectives, processes and arrangements)
5. Assessment objectives and process
6. Confirmation of the assessment time table and project documentation
7. Confirmation of Roles
  - CPCT: [Process, obligation and confirmation of resource personnel]
  - ACAL: [Process and obligation]
8. Communication and feedback channels
9. Confirmation of requested resources and facilities [Photocopying, printing, working space with projector]
10. Confidentiality
11. Confirmation of the arrangements for the Day 2 exit meeting