

ASSIGNMENT	<b>Full Annual Assessment of 45 County Governments</b>
PROJECT	
COUNTY	
DATE OF THE ASSESSMENT	
ASSESSMENT OBJECTIVE	To assess the performance of the County in respect to Minimum Conditions and Performance Standards
ASSESSMENT TEAM	

## ASSESSMENT TIMETABLE

TIME	ACTIVITY	RESPONSIBILITY
<b>DAY 1</b>		
0800-0900	Courtesy call on the Governor	GOVERNOR, ACAL
0900-1030	County technical team meeting	GOVERNOR,CPCT*,ACAL
1030-1100	HEALTH BREAK	
1100-1300	Documents Review and Information Gathering	CPCT, ACAL
1300-1400	HEALTH BREAK	
1400-1630	Documents Review and Information Gathering	CPCT, ACAL
1630-1700	HEALTH BREAK	
<b>DAY 2</b>		
0830-1100	Assessors` Review Meeting (Summary report development)	ACAL
1100 - 1130	HEALTH BREAK	
1200 - 1300	Exit meeting	GOVERNOR,CPCT,ACAL
1300-1400	HEALTH BREAK	

## TO BE PROVIDED

1. Working office space
2. Photocopying and printing services
3. Meeting room with projector/ screen

## STATEMENT OF CONFIDENTIALITY

The information gathered by the assessor shall be treated with utmost confidentiality and shall be used SOLELY for the purposes of this project

Prepared by: .....

Signature .....

Date: .....

Cc: Governor

D/governor